

**MINUTES OF YOXWOOD PROJECT HELD AT LIZ MORRIS'S HOUSE ON
WEDNESDAY 6TH FEBRUARY AT 4.30PM**

Attendance: Jan Williams (Chair), Sally Barker (Secretary), Nigel Kerridge, Liz Morris, Nick Prior, Maria and Hal Humphrey

Apologies: Nancy Main (Vice Chair), Sam Cutler(School's Link), Alex Haslem, Anne Gouge

1. TIME FOR THE PUBLIC TO SPEAK

No other members of the public were present

2. COMMITTEE MEMBERS

Jan thanked Nick Prior for his offer to help with Land Management and invited him to join the Committee.

Sally explained Committee membership details to Nick Prior.

Nick was happy to join and was unanimously voted in as a co-opted member.

3. SOLICITORS

Maria discussed with Nancy progress with the draft proposal and instructing our solicitor. It was unclear exactly what has been done and Maria will find out more details, including our Solicitors name and address from Nancy.

Clauses to the lease were discussed. Malcolm Purvis mentioned a 10-year lease and he has requested that dogs are to be kept on leads. It was decided that we would wait until we receive details from Malcolm Purvis's Solicitor before discuss and agreeing terms.

4. INSURANCE

Sally reported on progress so far.

No Insurance is available from the two companies recommended to us. Waiting quote from Finance Redirect.

Sally will contact Grenville to see if he has any other ideas.

5. MEETING VENUES

We decided to keep to current arrangements but to try and alternate meetings between Nancy's and the Pub (Kings Head). Sally will discuss this with the Pub.

However it was decided that open meetings and the AGM would be held at the Village hall. Nigel suggested this would cost in the region of £16 for a one off event.

6. PEST CONTROL FENCING

It was decided that the main risks were from rabbits and footfalls.

Hal and Nick offered to do this. It was suggested that David Steel could be asked if they felt they needed assistance.

Nigel and Jan offered some materials and Jan said the cost of fencing materials could come out of the school budget.

1. LEAFLET AND WEBSITE

Jan has nearly finished the new edition of the leaflet. Some suggestions were made and it was decided to add a brief Plan of Action.

Jan will then send the leaflet to John Holmes to add to the Parish website

Printing costs - Nigel suggested that the leaflets would cost in the region of £65 for 5000. Sally thought this to be a very low estimate; Nigel said he would keep a separate set of cartridges so that he could check the costs.

It was agreed to print the leaflet onto cream paper.

2. BIG FUN DAY

Sally pointed out to Maria that she may be unable to help on the day as previously offered but can still provide the Gazebo for the stall. If anyone else is able to help on the day could they please let Maria or Anne know?

3. MANAGEMENT PLAN

Nigel provided copies of plans showing the area of land, which Sally will outline in red and then will be available to anybody in the group who needs them.

It was agreed that whilst Malcolm would cut the grass twice a year it would need cutting more than this. It can be done with ordinary mowers, as we need to be careful where we cut so as to retain areas of long grass etc.

Nigel and Nick will continue with the Management Plan.

Nigel will e-mail a draft to the group before the next meeting.

4. ACCOUNTS

It was agreed that we will join Suffolk ACRE at a cost of £25 per year. Beginning the 1st of April 2008. Sally Barker to apply.

5. OTHER

Sally will ask her husband to take some photographs of the land at the weekend.

NEXT MEETING **Wednesday 5th March at 7pm.**
At Nancy's (Main's Restaurant)

TO DO LIST

Jan Williams

1. Finish leaflet and e-mail to John Holmes

Nigel Kerridge

2. Continue with Management Plan and e-mail draft to group.

Sally Barker

3. Contact Grenville re Insurance
4. Talk to Maria or Nancy re Solicitors and venue for next meeting
5. Check with Pub if it is okay to hold meetings there.
6. Outline plans
7. Provide Gazebo for Fun day
8. Join Suffolk ACRE before 1st April 2008

Maria Humphrey

9. Contact Nancy to clarify position with Solicitor and to get contact details of our Solicitor.
10. Contact Nancy to confirm time and venue of next meeting, at Nancy's if possible

Hal Humphrey

- To design and construct pest control fencing for seed bed at School

Nick Prior

- To design and construct pest control fencing for seed bed at School

Liz Morris