

**MINUTES OF YOXWOOD PROJECT HELD AT MAIN'S RESTAURANT ON  
WEDNESDAY 9<sup>TH</sup> APRIL AT 7PM**

Attendance:

Jan Williams (Chair), Sally Barker (Secretary), Nigel Kerridge, Maria and Hal Humphrey, Nancy Main (Vice Chair), Alex Haslem and Nick Prior

Apologies:

Anne Gouge, Liz Morris, Sam Cutler(School's Link)

1. TIME FOR THE PUBLIC TO SPEAK

No other members of the public were present.

2. SOLICITORS

We agreed it was time to instruct our Solicitors. Nancy has agreed to do this. When this is done we will make contact with Malcolm's Solicitor to assess progress.

3. INSURANCE

Sally will continue to research Solicitors and to ask other local groups whom they have used. At the moment AON and Access Insurers look to be the best options. It looks like the Insurance cover that we would like will cost over £200, possibly nearer £300.

4. RISK ASSESMENT

Nigel is compiling a draft at the moment using the sample from the Green Light Website as a starting point.

5. PEST CONTROL FENCING

The costing that Hal and Nick have done will cost over £200. It was decided this was an unnecessarily high expense. They have agreed to do what they can with the salvaged fencing from the school.

It was suggested that we protect individual saplings with sleeves.

6. FUNDRAISING

There is a Fundraising event to be held at the Village Hall during the day on the 6<sup>th</sup> of May. Nigel, Maria and Sally have said they will attend.

Sub group

Nothing to report at the moment.

Liz Morris is away at the moment and Anne will be away until June.

Nancy has offered to talk to Anne before she goes and to contact other groups. Sally is to give Maria any fundraising information that she has.

## 7. MANAGEMENT PLAN

Nigel has offered to start Policies and Procedures document to include: - Aims & objectives, Risk Assessment, Health and Safety etc.

Nigel will continue with Management plan and give a copy to Malcolm Purvis.

## 8. OTHER

- Grenville's e-mail Re grass raking and fencing

Upon discussion it was decided that we need to check with Malcolm when the first cut is due as we have already agreed to share the costs of grass cutting twice a year. We also do not yet have a time scale from the solicitors. However we feel a work party involving hay raking and fencing would be a good inaugural event and thank Grenville for his offer of assistance and will contact him about this after talking to the Solicitors.

- AGM

AGM meeting needs to be before the 22<sup>nd</sup> of May. We settled on the 14<sup>th</sup> of May at the Village Hall.

A poster advertising this will be displayed by the 16<sup>th</sup> of April and added to the Web site. Nominations need to be in before the 7<sup>th</sup> of May.

A week after the AGM there will be another meeting to elect Chairman, Secretary etc. Jan has offered to phone Pam Last to book the Village Hall.

## 9. ACCOUNTS

It was agreed that we would hire the Village hall for the AGM at an estimated cost of £7.

**NEXT MEETING    AGM    Wednesday 14<sup>th</sup> May at 7pm at the Village Hall**

## Sub Groups

- Fundraising

Anne Gouge  
Liz Morris  
Sam Cutler

- Land Management

Nick Prior  
Nigel Kerridge  
(Grenville -advice)

- Publicity

Jan Williams

- School Links

Sam Cutler  
Jan Williams