

Apologies received from Liz Morris.

1. LOGO

Upon discussion it was decided that the children from Yoxford school would design logo's. Their ideas will then be used to create the final logo.

The children's design's will be used to make a promotional poster which Nancy Main has offered to display in the fish and chip shop (Yoxford Rocket).

2. PROMOTIONAL LEAFLET

It was decided to make a two fold leaflet to be printed on cream paper. Nigel Kerridge has offered to print them and Jan William's husband will layout the leaflet however if he is unable to do this Sally Barker will do it.

The aim is to have the leaflet ready before the School fete on the 30th of June.

The logo will be added at a later date.

The leaflet will be similar in layout to 'Barwoods' with relevant alterations.

More bookmarks for the promotional stall will be provided by Sally Barker.

3. LAUNCH /EVENTS

It was agreed to run a stand at the school fete both to raise funds and to promote the project. The stall will be a tree treasure trove, suggested charges 20p per child and 50p per adult.

The stall will be made, set up and manned as follows;

Make tree	Maria Humphreys
Make leaves	Sam Cutler
Set up tree and promotional stall	Maria Humphreys
Stall manned 11am 12	Maria Humphreys
Stall manned 12 1pm	Nigel Kerridge
Stall manned 1pm2pm	Alex Haslem
Stall manned 2-4pm	then packed away Sally Barker

The same stall can be run again for the Oxfayre if there is a space available for it. Nigel Kerridge has offered to try and arrange this.

It was agreed to place a small article in the following publications.

School fete brochure	Jan Williams
Yoxmere Fisherman	Nancy Main

4. TREASURERS ACCOUNT

It was agreed to open a 'Community Project account' with the Ipswich building society as it had the lowest charges and highest interest rate, however it does not offer an ATM card, a debit card or a cheque book.

This will be reviewed at a later date if a cash only account proves to be inconvenient.

The signatories will be:

Chairman	Jan Williams
Vice Chair	Sam Cutler
Treasurer	Sally Barker