

**MINUTES OF YOXWOOD MEETING HELD AT KING'S HEAD PUB
ON WEDNESDAY 14th OCT AT 7PM**

Attendance: James Childs (Chair), Sally Barker (Secretary), Maria Humphrey, Alex Haslem, and Nick Prior

Apologies: Nigel Kerridge (Vice Chair), Hal Humphrey, Sam Cutler (School's Link) Ivor Breckor,

1. TIME FOR THE PUBLIC TO SPEAK

No members present.

2. EVENTS

Magic Evening – Thurs 22nd October.

Arrangements discussed and finalised – see addendum.

Ticket Sales – Enough tickets have been sold to pay costs. 40+ tickets remaining, these tickets equal profit. So last push to sell these. Sally distributed more leaflets to be handed out.

Cost estimate		Income estimate		Profit estimate
Magicians	£250	56 adults at £10	= £560	+Raffle
Food	£140	20 children at £3	= £60	
Village Hall	£45	20 Teens at £5	= £100	
Total		Total		Max Total
	£435		£720	£285

Music - It was decided to have Music for periods when Magicians are not performing. Sally and Adam to arrange Music and provide equipment.

Tree Planting

Nick and Hal to make a start on this so we can see where to plant and get an idea as to how many more trees are needed and which varieties.

Nick to contact Nigel to see how planting plan is going.

3. MANAGEMENT PLAN

Nigel has nearly completed the Management plan. Ongoing work on planting plan.

4. FUNDRAISING

Yoxfayre – No report

Grenville – Bio award confirmed, no details at present but believed to be about £500 plus management advice.

Tree Council – Hedging available, wait for assessment from Hal and Nick before applying

Eforest – Trees available, wait for assessment from Hal and Nick before applying

5. LAND MANAGEMENT

Pedestrian Access

A work party will be arranged to install the pedestrian access. Suggested date mid Nov.

Information Boards

A work party will be arranged to install the board. Suggested date mid Nov.

6. OTHER

NEXT MEETING Wednesday 18th November at the Kings Head 7pm

Addendum

Schedule for Magic Night

TIME	NAME	JOB
WED	SALLY	LEISTON – buy ham & cheese
WED	SALLY	LOWESTOFT ASDA – buy food
WED	SALLY	Drop off table cloth etc and seating plan at Maria's
THURSDAY		
2 pm	NIGEL	Collect Key
2.15 –3pm	NIGEL	Layout Tables
2.15pm -	MARIA	Layout Tables
2.15pm	ALEX	Layout Tables
4pm	SALLY	Arrive hall with food and drinks
4.30pm	SALLY	Set up raffle
4 pm- 6.45pm	SALLY	Prepare food and drinks
4 pm- finish	MARIA	Prepare food and drinks
5 pm- finish	YVONNE	Prepare food and drinks
6.45-8pm	SAM	Check tickets & seat guests
6.45-8pm	SALLY	Seat guests & raffle tickets
All evening from 7pm	SAM	First aider
10pm - finish	NICK	Washing up and Packing away
10pm - finish	SALLY	Washing up and Packing away
10pm - finish	MARIA	Washing up and Packing away
Next day	NIGEL	Return key

Cakes

SALLY	1	
NIGEL	1	
ALEX	1	
MARIA	1	
YVONNE	2	
SAM	1	
TOTAL	7	