

**MINUTES OF YOXWOOD MEETING HELD AT KING'S HEAD PUB
ON WEDNESDAY 22nd April AT 7PM**

Attendance: Jan Williams (Chair), Nigel Kerridge (Vice Chair), Sally Barker (Secretary), Maria Humphrey, James Childs,

Apologies: Anne Gouge, Liz Morris, Hal Humphrey, Sam Cutler (School's Link), Alex Haslem, Ivor Breckor and Nick Prior

1. TIME FOR THE PUBLIC TO SPEAK

No members present;

2. FUNDRAISING / GRANTS

Maria reports - Maria has been in contact with Jean Cobb who has completed the Adnams application (wheeled Brushcutter and accessories) in March 2009.

Jean is currently applying to O2 for funding for the shed.

Jean is currently applying to the Suffolk Foundation. (Grassroots) with Maria's help.

Maria has costed this application which will amount to about £2500 and will cover running costs for a year.

Jean has requested the groups Constitution, Child Safety document and Affiliation paperwork.

Sally has sent the Constitution to Jean.

Nigel has given a Child Safety document to Maria for her to forward to Jean

3. LAND MANAGEMENT

Shed

Sally spoke to Malcolm to make sure that he was happy for us to have a shed on the land. He said it was fine as long as there is no permanent or concrete base.

Security issues discussed –

It was suggested that we bolt the shed to the bearers.

It was thought that theft would be a very low risk as there is no direct road access and the area is unlit at night.

Vandalism was discussed but again thought this fairly unlikely but would consider installing a battery alarm at a later date if it was deemed necessary.

Information Boards

After discussion it was decided to make our own boards but maybe to have better boards at a later date.

We will need marine ply, 2 posts for each sign and some Perspex.

James may be able to get some marine ply or Sally has some weatherboard available.

It was suggested that we look into getting a carved / etched header board with Yoxwood and the start up date on that could be added to the boards. Sally said she would look into this.

There will be two boards one for information and one for Health and Safety.

Health and Safety Board – to contain rules/advice regarding River, dog fouling, barbed wire etc..

Information Board – to contain a plan and nature inventory, possible with a chalkboard section so people can write on anything they have spotted.

Gates

Maria is to order and arrange delivery of gate, posts and concrete from Chris Peggs in Saxmundham.

Then she will let Nigel know delivery date so he can organise a work party to erect the gate.

Sally is to arrange payment for the above goods.

It was agreed to organise the pedestrian gate later when the field gate has been erected.

Land management work days

Sally agreed to ask Nick if he will set a start date to start regular work parties at the field and to inform interested parties.

Compost heap and log pile.

It was agreed to have a simple compost heap using pallets if necessary and to pile logs on top of the heap. The heap will be positioned near to the far gate but away from the river.

4. MANAGEMENT PLAN

Nigel has nearly completed the Management plan. He has readjusted it so that it is up to date. He asked Sally for an up to date planner to add to it. Then all that remains to complete it is to do a planting plan and to rework the current Health and Safety Plan.

Sally asked for two copies to be put onto disc when it is completed. A copy for herself and one for the fundraising group.

5. EVENTS

It was suggested that we aim to have an opening day in July, possibly during the last week of term. There may be two days one in school time and one at the weekend. Jan said she would be happy to prepare food at the school and would ask Nancy if she could lend a hand.

The events will include a BBQ, picnic, games and activities, details to be discussed at a later date.

6. ACCOUNTS

Sally to look into possibility of having a chequebook account with the Ipswich Building Society.

Cost for 12ft galvanised gate £250 estimate

7. OTHER

Our grateful thanks go to Nigel Kerridge for all his hard work, especially in regards to the management plan.

We would also like to thank Jean Cobb for her previous and current work dealing with fundraising applications.

Jan and Nigel both said they will be standing at the next AGM. Nigel has latterly agreed to stay. James said he would be prepared to take over as the Chair.

NEXT MEETING AGM Wednesday 3rd June at the Village Hall 7.30p

Sub Groups

- **Fundraising**

Maria Humphreys (Temp + Tutor)
Jean Cobb
Sally Barker (Temp + Tutor)
Sam Cutler

- **Publicity** Jan Williams

- **Land Management**

Nick Prior
Nigel Kerridge
James Childs
Andrew Freese

- **School Links** Sam Cutler