

**MINUTES OF YOXWOOD PROJECT HELD AT
THE KINGS HEAD PUBLIC HOUSE, YOXFORD
ON WEDNESDAY 23rd JULY AT 7PM**

Attendance- Committee members:

Jan Williams (Chair), Sally Barker (Secretary), Nigel Kerridge (Vice Chair), Maria Humphreys, Alex Haslem and Anne Gouge.

Attendance- Members of the Public: 0 members of the Public was present.

Apologies:

Hal Humphreys, Sam Cutler, Nick Prior, James Childs, Liz Morris, Ivor Brecker

1. TIME FOR THE PUBLIC TO SPEAK

0 members of the Public was present.

2. SOLICITOR UPDATE

Sally has been in contact with to Judy Thomas our Solicitor and Nigel has spoken to Malcolm Purvis. Both Solicitors are now instructed and Malcolm's solicitor is waiting further details from Malcolm and for us to lodge his fees (£534.75) with our Solicitor.

Judy Thomas is due to leave her current company in a few days and consequently can't continue the work under her current firm's name. She has however negotiated a reduced rate with a colleague that being £395+ VAT + disbursements (expenses). She is prepared to continue assisting and has very kindly offered to pay the disbursements as her contribution to the Yoxwood project.

After discussing with the Committee it was agreed that we would accept this offer and would be more than happy to continue with the same Solicitors.

Sally will e-mail Jan with any news regarding progress with Solicitors.

3. EVENTS

Village Walk.

Some changes were decided on for this event.

There will be no charge for the event and costs will be kept down and Children involved by making the cakes at the school. A donation bucket will be provided. The walk will start at Donkey Meadow and finish either at the field or at the Donkey Meadow with James's permission.

It was decided that it would be better not to have donated gardening tools on this day put to do this at a separate hay-raking event if at all. It was pointed out that all we need is probably hay/grass rakes and good gardening gloves, as the committee can provide other equipment.

There will be a choice of two walks, one of about 30 mins and another of about 1 and a half hours. Starting from the Donkey Meadow. Both walks are well maintained however we will walk them a week before the event and undertake a brief risk assessment.

This will be advertised on the Website, in the school Newsletter and in the Fisherman. Posters will be put up around the village and if possible on Debbie's notice board.

Nigel has offered to prepare the maps and Jan to print them.

Maria will invite Marie Nunn (Tree warden) to the Village Walk as she has previously expressed an interest.

Yoxfayre

Anne has offered to attend a stand at the event but can't attend all day. Adam has made a Yoxwood buzz wire, which can be used on the stand. Unfortunately most of the Committee members are already busy with the Yoxfayre or on holiday on this day so it was suggested that we see if Holly Cook could help. Alex will talk to Holly then let Maria know if she can help. Maria will then contact Anne and give the required promotional material to Nigel or Anne.

4. LAND MANAGEMENT

Maria has been given some saplings from people in the village, which she is looking after until they are planted.

Application can be made to Trees For All a month before the money is required, they can supply £100 towards trees and equipment. We will make this application in September when the lease has been finalised.

A Land Management meeting has been scheduled for Friday 8th August.

We will meet to draw up a working plan and to strim a line along the area that is to be left long and to mark the area with canes. Sally will bring a strimmer and Maria will look into the purchase of 5/6ft canes. It will then be relatively easy to cut the remaining area with a Tractor.

We will then need to find some one to cut the grass.

It was suggested that we ask James or Malcolm in the first instance.

As regards grass cutting equipment required it was suggested that we call in a Salesman from Ernest Doe and talk to other groups to see what they use.

5. FUNDRAISING UPDATE

Grants and Sponsorship

O2 – Ivor is applying for funding.

Ipswich Building Society – Sally has applied for Sponsorship but as yet has had no reply.

Adnams- Ivor has given the details and application form back to Sally to make this application. The application will not be put in until we have had a meeting with Ernest Doe and after the Land Management meeting with Nick at the field on Friday 8th August. After which we should have a better idea of the grass cutting equipment we need.

6. MANAGEMENT PLAN UPDATE.

Nigel reports:

A draft copy of the Management plan has been sent to Malcolm and Grenville. Nigel will wait for a response from Grenville before making any changes to this.

Health and Safety – to be finished and added to separate document.

Our thanks go to Nigel Kerridge for the huge amount of work he has done in compiling such a comprehensive and professional document.

7. OTHER

8. ACCOUNTS

£534.75 to be lodged with our Solicitor to be paid to Malcolm's Solicitor.
£464 estimated costs from our Solicitor.

Remaining Balance £2017.00

9. ACKNOWLEDGEMENTS

Our grateful thanks go to:
Judy Thomas (Solicitor) from Norton Peskett

10. OTHER

NEXT MEETING Wednesday 3rd Sept at 7pm at the Kings Head Pub

Sub Groups

- **Fundraising**

Anne Gouge
Liz Morris
Sam Cutler

- **Publicity**

Jan Williams

- **Land Management**

Nick Prior
Nigel Kerridge
(Grenville -advice)

- **School Links**

Sam Cutler
Jan Williams