

**MINUTES OF YOXWOOD MEETING HELD AT KING'S HEAD PUB
ON WEDNESDAY 24th February 2010 AT 7PM**

Attendance: James Childs (Chair), Nigel Kerridge (Vice Chair), Sally Barker (Secretary), Maria Humphreys and Sam Cutler(School's Link)

Apologies: Hal Humphreys, Ivor Breckor, and Nick Prior

1. TIME FOR THE PUBLIC TO SPEAK

No members present.

2. FUNDRAISING

Paypal account– Sally to update

Adam has set up a paypal account so that people can set up subscriptions or make donations via our website. Before this goes live we need to agree how this done.

After discussion the following were decided.

- To include a form where people can add there name and e mail address, but this is not compulsory to allow people to donate anonymously if they wish.
- To include an introduction about Yoxwood, our aims and intentions. Sally has agreed to do a rough draft of this.
- To include named memorial tree and bench service.

Bio Award (Grenville) – Sally or Nigel to update

Sally / Nigel Reports – Grenville has now received the funds from Suffolk Bio Project.

Award as follows-

- £500 to be spent on Shed/storage and or equipment
- We are to buy the goods in advance and send the Invoices to Grenville to be re reimbursed
- The money has to be spent by the end of May 2010-02-25

The money so far has been spent on the Wheeled Brushcutter purchased by Nigel Kerridge. Our thanks go to Nigel for kindly paying for this last year and waiting patiently to be paid back.

This leaves a balance of £340. It was decided to spend this on a shed. If there is then a surplus this could be spent on the second pedestrian gate, plant protection or a wheelbarrow.

3. MANAGEMENT PLAN

Nigel has nearly completed the Management plan.

Ongoing work on planting plan-Nigel has given Nick a plan to work on.

Nigel will give Nick another plan that includes the location of Trees on the site. Nick will then check the Trees have been identified correctly.

Suggested Trees that we would like more of – Hazel, Spindle and Field Maple.

Suggested fruit trees – Apples, Pears, Plums, Cherry and Mulberry.

4. EVENTS

Spring Event – Possible date Sunday 16th May

Hay raking event to be followed by a B.B.Q. **To be discussed at the next meeting**

5. LAND MANAGEMENT

Shed

£340 available from Suffolk Bio Award.

Nigel reports – For security reasons a Metal shed would be ideal. In order to accommodate a ride on mower and to be able to access shed without having to move the ride on mower we would need a shed that is at least 10x8. The shed could be placed on concrete slabs rather than using a permanent concrete base. Also a compost loo could be placed in one corner then screened off. It would be a

good idea at some point to discuss this with the allotment Committee although we gather they are not yet ready. Nigel has found suitable sheds for £200- 300.

It was agreed to go ahead with this and Nigel has agreed to source and purchase a shed (possibly second-hand)

Work parties – mulching and grass cutting

To start at the end of March. **To be discussed at the next meeting**

Tree bench

After discussion it was decided to purchase a tree bench. To be sited around the large oak. James agreed to measure the circumference of the tree then give the measurements to Sally who will try and find a bench that fits, **details to be brought to next meeting.**

River bank clearance

It was decided to only clear any rubbish and not to weed as this would disturb the soil and might disrupt the riverbank.

Second pedestrian gate – If there is a surplus after purchasing shed we could purchase gate with it.

To be discussed at the next meeting

6. ACCOUNTS

Sally Reports – From 2010 Budget

Total estimated

Costs **1970.00**

Minimum Funds required (costs minus paid) 1810.00

Current Funds available 1313.03

Shortfall (required minus available) **496.97**

Surplus (available minus allocated) **149.06**

Fencing S.C.Council (2008) 313.97

Seating I.B.S. (2008) 220.00

Website (2010) 20.00

Insurance (2010) 220.00

Shed Bio Award 340.00

Affiliation costs (Greenlight Trust) 50.00

Total allocated **1163.97**

Total Paid 160.00

Bank Account – discuss opening and signatories (Sally)

Opening of new bank account –

Sally Reports. - The reasons for having this account is that it would simplify payments out. At the moment Nigel or I buy things for Yoxwood on our personal credit cards and get reimbursed later when I have managed to get Jan or Sam's signature and then I go to the building Society to collect the money. Collecting the relevant signature and getting to the building society has become increasingly difficult as Sam has moved to Stradbroke and I can no longer get to the School whilst it is open.

This new account would simplify matters greatly as it would have both a chequebook, debit cards Internet and telephone banking.

Proposed New Bank Account: -

Barclays Community Account:

Features:

In branch, Online Banking, Telephone banking

Up to three signatories
Statements issued monthly, quarterly or yearly
Debit cards, Chequebook
Free banking
No Interest paid but can be set up in conjunction with a savings account.

Motion proposed by: Nigel Kerridge (Vice Chair)
Seconded by: Maria Humphreys

The motion was carried by a majority as follows.

Votes for	7
Against	None

Bank account to be run as follows and a proposal form filled in.

1. A new account will be opened with Barclays bank
1. The account to be called Yoxwood (no change)
2. Treasurer of the section, Sally Barker, to be named Manager of the account.
4. Two Account signatories.
 - Sally Barker (Secretary)
 - Nigel Kerridge(Vice – Chairman)
3. Cheque authorisation to require two signatures.
 - Sally Barker (Secretary)
 - Nigel Kerridge(Vice – Chairman)
4. Debit cards issued to.
 - Sally Barker (Secretary)
 - Nigel Kerridge(Vice – Chairman)

**A personal details form was given by Sally to James and Nigel to fill in.
James Childs, Nigel Kerridge and Sally Barker will fill in the application forms after the minutes have been finished. Sally will arrange a meeting to do this.**

7. OTHER

NEXT MEETING Wednesday 24th March 2010 at the Kings Head 7.00pm