

**MINUTES OF YOXWOOD PROJECT HELD AT
THE KINGS HEAD PUBLIC HOUSE, YOXFORD
ON WEDNESDAY 25TH JUNE AT 7PM**

Attendance- Committee members:

Jan Williams (Chair), Sally Barker (Secretary), Nigel Kerridge (Vice Chair), Maria Humphreys, James Childs, Ivor Brecker, Alex Haslem and Liz Morris

Attendance- Members of the Public: 1 member of the Public was present.

Apologies:

Anne Gouge, Hal Humphreys, Sam Cutler, Nick Prior

1. TIME FOR THE PUBLIC TO SPEAK

We were asked when the grass would be cut –

We pointed out that only a limited amount of work could be undertaken at present as we are still waiting for the lease to be drawn up and until then will have no Public Liability Insurance.

Some committee members have started selective weeding.

Land management issues will be discussed later on in the meeting.

2. SOLICITOR UPDATE

Sally spoke to Judy Thomas our Solicitor and to Malcolm Purvis. Both Solicitors are now instructed. Judy Thomas is due to leave here current company in a few weeks and consequently would like to, at the very least, see the Registration documents for the land before she leaves the company.

With this in mind Sally will contact Judy and Malcolm to get an update on progress this week

3. FUNDRAISING UPDATE

Maria has provided and given fundraising information to Ivor so that he can put in further applications for funding. 02 were suggested as a good place to start.

Sally will put in an application for Sponsorship from Ipswich Building Society, that being the company that we have a treasurer's account with.

Maria spoke to B&Q to see if they would donate any equipment to the project, they said they would not be able to provide any motorised equipment.

Trees For All will provide £100 towards saplings. A little later in the year we should apply for this as we are aiming to have a Tree Planting event later in the autumn.

After research Maria found that lot of the grant awarding bodies were actually backed by lottery funding, and it was decided to reserve these potential resources for when or if we require larger sums of money.

It was suggested that we keep applications to smaller local companies for the moment and that we try and raise funds from local events in order to match the funds that have been donated and to keep the village involved.

A Village event was proposed and a provisional date set for Sunday 28th September. It was decided that it would be a good idea to see if the village can donate any gardening tools and to have a village walk with tea and cakes at the end. There will be a choice of two walks, one of about 30 mins and another of about 1 and a half hours. Starting from the Donkey Meadow. James Childs has kindly offered to collect and store any donated tools on his land. Maps will be provided and the walk will finish on or near the field. It was suggested we charge £5 per family to include tea and cakes and any profits will go to the Yoxwood Project.

Since our last meeting Maria has applied for funding from Suffolk County Council. Sally has received and banked £700 from Suffolk County Council. Nancy Main brought cheques to the meeting totalling £501 pounds, which was received from Yoxford Open Gardens.

4. NEWS SHEET

It was decided to leave the next Issue until August. By which time the Lease should be finished and we will then have a lot more new information to add to it.

5. MANAGEMENT PLAN UPDATE.

Nigel reports:

He has added any changes made from the previous meeting.
Site evaluation added using Nick Priors report.
Management strategy added –Appendix 6 & 7

Community – Community payback (Community Service) to be considered.
Registering with the CSR -Companies who want to fulfil their corporate social responsibility obligations. www.csregister.com

Rules as to use added. A litterbin was discussed; it was decided not to have one as there would be a problem collecting, as there are road access issues.

Training section has been added
Funding section updated.

Health and Safety – to be finished and added to separate document.
Steering Group Statement - Headings have been done. To be finished and added to separate document.

Budget added.

Childcare- to be finished, Nigel has some information but needs to collect and incorporate it.

Education – to be finished. When the land has trees planted it can be used for the ‘Forest Schools’ project, which will be run by Sam Cutler.

History still to be researched.

Nigel will send a copy to Grenville Clarke for his opinion.

Our thanks go to Nigel Kerridge for the huge amount of work he has done in compiling such a comprehensive and professional document.

6. LAND MANAGEMENT

It was agreed that the grass needs cutting as a matter of urgency. Firstly the planting plan needs finishing and a copy handed to all members especially those currently working on the land.

Since the meeting Sally has spoken to Nick and he has agreed to have a working plan finished by the end of the week.

We will then be able to trim around the areas where there will be wildflowers and where grass will be left long as animal habitats. We can then cut the remaining grass.

It was decided that we would now need something like a pedestrian Flail to do this, as the grass is now too long to cut with a ride on mower.

Ivor Brecker has offered to talk to Ernest Doe in Framlingham to see if they are able to lend or hire a Flail.

Storage – A committee member has kindly offered to provide storage facilities for equipment.

7. ACCOUNTS

£700 received from Suffolk County Council

£501 received Yoxford Open Gardens

Bringing the total working capital up to £2551.75

8. ACKNOWLEDGEMENTS

Our grateful thanks go to:

Councillor Rae Leighton from Suffolk County Council.

Susan Finch and Yoxford Open Gardens.

9. OTHER

Disabled access: Sally showed the group various pedestrian gates. It was agreed that we would use the wooden disabled kissing gate. It will have to be turned round in order not to encroach on the footpath but should not be difficult to do. It will cost about £200.

Sally agreed to do some more research into legalities regarding disabled access.

Yoxfayre: A stand was offered and accepted by the group. Although at present we don't know who will organise the stand, as both Sally and Maria will be away on the day. Details will need to be discussed at the next meeting.

NEXT MEETING **Wednesday 23rd July at 7pm at the Kings Head Pub**

Sub Groups

- **Fundraising**

Anne Gouge

Liz Morris

Sam Cutler

- **Land Management**

Nick Prior

Nigel Kerridge

(Grenville -advice)

- **Publicity**

Jan Williams

- **School Links**

Sam Cutler

Jan Williams